

St. Monica School Commission
Minutes for
June 20, 2011

Attendees: Brenda Kowinski, Amy Baker, Anne Shea, Michelle Boyd, Carlos Alexander, Marc Guess, Renee Cook, Dee Dee Fultz, Sharon Dan, Marco Vargas, Julie Koegel, and John Wieland
Excused: Tom Eifert, Carolyn Mosby-Williams, Julie Adolay, Brian VanGheem
Guests: None

- I. Call to Order** – Brenda Kowinski called meeting to order at 7:05pm
 - A. Opening prayer was led by Brenda Kowinski
 - B. Roll Call (sheet distributed by Secretary)
 - C. May 16, 2011 minutes were distributed by e-mail. Motion made by Anne Shea to approve and seconded by Carlos Alexander.

- II. Old Business**
 - A. Service Hour recap, consequence and moving forward – Michelle Boyd
We have until 6/30/11 to get service hours. About 60 families need to finish or report service hours. \$25,000 outstanding for service hours not met. E-mail was sent out with report cards about how many hours were outstanding. A few families have communicated with Jessica about service hours not reported. Michelle received only 1 call about acquiring service hours. Four families have not done any service hours at all. Motion made by Marc Guess to send an invoice to all parties involved with a due date along with a letter. Phone calls will be completed one week after letters are mailed. Carlos seconded the motion. Motion carried.

- III. Information and Reports**
 - A. President's Remarks
 - a. We will be working on survey expectations as a commission.
 - B. Principal's Reports
 - a. Recap of Parent survey. A couple of areas that need improvement include communication of school commission. Commission Secretary will work on that through the website. Information from survey will be used for flyer highlighting school information. Flyer will be sent to parishioners and school families.
 - b. School vouchers-- 8 phone calls about school vouchers. St. Monica will be a part of the voucher program through the recommendation of Archdiocese. Any calls received will be kept along with their contact information. Current families who receive the Choice Charitable Trust will automatically receive school voucher. They would not have to leave the private school for a year to qualify for the voucher. Lots of communication happening with Archdiocese and state.

- c. Core 40 Algebra test results 100% passed. One person got perfect score. One sixth grader took the test and passed. If Algebra is passed, they will then move on to Geometry. It was decided as a Math Department, St. Monica will follow Cardinal Ritter guidelines. Mrs. Boyll is not returning next year due to family reasons and she will be working with the Joseph Maley Foundation. Ms. Blackburn will continue full time and another teacher hired at 60%.

IV. Committee Reports

- A. Finance Committee – last April we had hoped to have a 2% increase in the subsidy from the parish. Instead, we took a \$56,000 cut from the parish. After this cut the parish and school budgets are now balanced. Significant changes will be made in the school in how it functions during the school day and evening. Maintenance and cleaning will be affected. Will meet again in September to see how we are doing. We are hoping that the SCRIP sales will increase money-making as we offer to the Parish. Garage Sale only made about \$527.
- B. Committee Expectations – We will be going back to 5 original committees as stated in the Bylaws. Fund Development and Health & Safety will be disbanded due to goals being met. Please be aware that these committees are not just School Commission members. Ice Cream social will be a great time to sign-up parents for committees. Each committee needs to meet once every month or every other month. Please get minutes to Amy prior to the next Executive Meeting.

V. New Business

- A. Fall Open House – interested in looking to get this going. School night, gather information, walk through the building, power point presentation with a snack

VI. Staff Recognition

- A. Pam Berg – Rayovac Teachers Bring Science to Life contest winner.
- B. Mrs. Lovisec – for her work with Resource Center.
- C. Mrs. Boyll & Ms. Blackburn for their time & energy with Math program.
- D. Mrs. Exline for her ability in organizing & developing the Preschool program.

VII. Closing Announcements

- A. Next Commission Meeting is August 15th @ 7:00 pm St Augustine Hall
- B. Opening and closing prayer at the next meeting will be led by Anne Shea.

VIII. Meeting Adjournment

- A. Closing prayer was led by Brenda Kowinski
- B. Meeting was adjourned at 8:25 pm.

