

PTO 2011-2012 Executive Board Meeting Agenda

Tuesday September 6, 2011

Hand in Hand... Together We Can!

Call to order:

- A. Opening Prayer
- B. President Remarks: Welcome, Thank you, Introductions
- C. Administration Update Remarks: Michelle and/or Eric

- 1. Back to School Night received good feedback. 3goals 1) Academic Goal-reading 2) Catholic Identity Goal 3) School Commission---marketing and strategic planning
- 2. Walk-a-thon the school 10 corporate sponsors. K-3rd it is a one mile run. 4th-8th it is a 1 mile run.

Old Business:

- 1. **Ice Cream Social** went very smoothly. PTO table successful. Kim gave volunteer lists typed to Sharon.
 - A. Pros and Cons of event?
 - maybe has a description of each event along with sign-ups next year
 - Sharon had a couple of new parents ask what the events were and it took a while to explain each one
 - Good idea to have room parent/room liaisons descriptions
 - Thank you to Hether for distributing room parent info to teachers in time for Back to School Night
 - “Lunch Bucks”: a huge incentive for parents to volunteer
 - B. Suggestions: 1) next year include a description of the events on the tables, school directory, and check off sheet sent in folders 2) Have a list made of which parents need to fill out paper work 3) Have a separate paper work table 3) Have one volunteer sheet so family fills out information once and check events interested in volunteering 4) Have 3 levels of volunteer opportunities

New Business:

- 1. **Gifts and Grants Committee**
 - A. PTO in 2011 allocated \$15,000 to teacher wishes and \$10,000 to the school. Historically, PTO gave more to school

B. School long term grant request \$38,000

C. Field trip costs (rope course and NASA trip)

Rope Course Cost for 8th grade \$2850 (flat fee) check into including more students

NASA trip for 6th grade \$1700

1. Each student paid approximately \$20 in additional tuition for school field trips---the ropes and NASA trips were not included in this fee. Last year PTO approved \$1000 for the ropes course and approximately 600-700 for NASA. Other resources for funding are being looked at
1) Teacher is talking with Butler about price of ropes course 2) Looking into a Target field trip grant for ropes course and NASA (this grant would require students to write thank-you).
2. Subject tabled for next meeting until other recourses are further investigated.

D. Scott Storm reports the school has provided the committee with the information needed to apply for grants; the committee needs ideas from teachers. If teachers are interested in something let the committee know---they might be able to help find a grant or put it with other requests for a bigger grant. Gifts and Grants committee will work more on grants. Look for parents who might have experience in grant writing.

E. Requests for gifts or grants will be decided by PTO on a case by cases bases.

2. School Directory

- A. Michelle will talk with Sharon and Kathie about contact information in the directory.
- B. Directories will be out in approximately 2 weeks.

3. Dress Down Day for PTO

-Sept. 22nd

The funds will go towards teacher's wishes and dream for the future.

4. Volunteer Corner/PTO corner – what are the school's/PTO's needs right now?

-Publish in Weekly Report as needed-June

-Need to be sure a reminder is sent to Lisa to add it to the weekly report the Friday prior to our meetings

-Sharon made sure Lisa added meetings to family calendars

5. Two PTO Meetings per year with Speakers for Parents

A. Have a different speaker for PK-4th and a speaker for 5-8.

B. Suggestions and Ideas: 1) Vary the time---Sat. am---in the morning after drop off---2) Offer babysitting (7th and 8th graders) 3) Make signs for the car pool lines 4) Have people hand out information in car pool lines 4) get parents ideas on subject for speaker and time. 5) Have attendance count as service hour 6) Speaker subjects suggested at meeting: Internet Safety, Bullying, and Signs of Abuse

Long term planning:

1. High School Information Night

-Amy Magan

-6th-8th graders

-Oct. 2nd after 6pm mass

Planning is going well—most schools have been contacted.

2. Teacher Conference Meals

-Hether

-Box lunches were an expensive quote-go with parent donations

-Oct. 25th -26th

3. Teacher Appreciation Lunch

-Hether

-CSW Week of Jan. 30th

4. Auction Update

-Janice

-March 3, 2012

Auction Committee consensus is that a different auctioneer is needed. June knows a friend who is talented and she will ask. Discussed possibly getting someone from the school—concerns raised that it can become awkward so better to go outside the school.

5. School Commission Meetings/Minutes

-Sharon spoke to Tom Eifert

-minutes to be forwarded to Amanda

6. Virtual Meetings

-discuss

-format: detailed agenda emailed and discussions would be via email

-only meet this way if nothing urgent is pending for PTO/school

Good of the Cause: June for organizing a great Ice Cream Social!!!

Adjourn/Closing Prayer: Sharon

Next Meeting Oct. 4th, 2011 at 7 pm at SMS Rm. 25