

PTO 2011-2012 Executive Board Meeting Agenda

December 6, 2011 –Virtual Meeting

Hand in Hand...Together We Can!

Call to order: Agenda sent via email by Sharon

ATTENDANCE:

Sharon Ely, Janice Sanders, Amanda Domogalik, Kathie VanGheem, Kim Anderson, Valerie Horvath, Beth Becker, Scott Storms, Eric Schommer, Michelle Boyd, Hether Driggers, Pam Berg, KaCie Doyle

Administration Update Remarks: Michelle and/or Eric

Michelle and Eric hosted a successful luncheon for the teachers on Nov. 18th. The sunshine committee provided the dessert for the Oct./Nov. staff birthdays and we provided sides, salads, drinks, hamburgers and salmon burgers. It was a nice time to renew, bond and serve.

Old Business:

1. Auction Meeting-Sharon
 - Janice, Beth, Kathie and Sharon met with Michelle to discuss budget
 - consensus was that an attempt needs to be made to cut costs and recruit new families to attend in order to raise as much funds as possible
 - Sharon, Kathie, and Val agreed to personally call new/younger children's families to promote the auction. Michelle will provide a list to work from.
 - Eric is willing to create a small slide show that can be sent to those who have not attended the auction
 - Kathie indicated that Paula Beals has excellent pictures from past years
 - Pam has added the auction to her weekly newsletter, sent an email to explain the auction and asked for donations and sponsorship. Getting a personal email from a child's teacher might get more parents interested.

2. Gifts and Grants Committee-Scott
 - 2 Proposals approved:
 - Learning Blocks and Wooden Figures for Kindergarten \$387.85
 - Four Ipods for PK-3rd Grade \$1,199.96
 - Apps for the ipods would be covered by the tech budget.
 - one new idea from students is a microwave in the cafe

3. PTO/School Commission/Admin Meeting
 - Sharon met with Michelle and Brenda to make sure PTO and School Commission are communicating

New Business:

1. Treasurer's Report – Beth
 - Nothing to report

2. Teacher Appreciation Lunch-Hether
 - CSW Week of Jan. 30th
 - Amanda and Val to help with volunteer solicitation and organization
 - Luau theme
 - activities planned and rice ordered from Sweet and Savory
 - suggested all PTO members attend-might be difficult for everyone to be there
 - Pam wondered if a survey from the teachers might help with the planning of the event to be sure it is something they still enjoy and is worth the effort

3. Auction Update-Janice and Kathie
 - March 3, 2012

 - Basket donations are in and the donations did improve from there they were from the first request. My impression is that this is related to overall lack of investment or unsure of investment in future of school.

 - Corporate sponsorships are lower, so far, this year. Again same issue as above from what I can tell.

 - Concerned about attendance as I have been contacted by several families personally telling me they will not be attending nor supporting this year. Will be working with Mel to increase possible parish support? Will need definite follow up this year to ensure those with matching donations through their employers complete process.

 - New to auction this year will be a pre-event raffle. I would love PTO board members support in selling tickets? Drawing one week before auction, prize pkg to include limo to and from auction plus other goodies. Still working on that.

 - Also new to auction, class films in baskets, and a variation on wall of wine concept. Will return to a jewelry raffle, class art canvases underway with note cards as the ordered item versus past posters.

 - One more year for Greater Giving Contract

 - Eric indicates it is important to push for the use of checks as opposed to credit cards to reduce fees. Credit card use is necessary and there will be fees. When looking at programs once our contract is up we can determine the fees and look into banks recommended by Barb Bacon that have a relationship with SMS already and can provide the services needed. PTO computers for auction are up, programmed and ready. Each have their own printer to speed at checkout.

4. School Commission Meetings/Minutes
 - Sharon spoke with Brenda to confirm that she will make sure minutes are forwarded
 - If minutes are not forwarded, Amanda can check SMS website to review them and let PTO know if there is something we should discuss
 - Oct meeting update from Amanda: discussed balance calendar, but no decision; referenced ban of dodge ball

5. PTO Minutes on SMS Website - Kim
 - Oct. and Nov. 2011 minutes are posted on SMS website

6. Upcoming Elections-Amanda and Val
 - Nominations Committee: we have 3 people who are interested in a position with PTO next year.
 - Open nominations up to current officers/chairs for nominations.
 - Solicitations have been made via email and Weekly Report
 - Open Positions: Secretary, VP, Treasurer, Teacher Liaison and PR
 - Teacher Rep appointed by Michelle

7. Garage Sale
 - Consensus is not to have the PTO Garage Sale this year
 - Kathie has been fundraising with "Dining to Donate" and is has been hugely successful which should help raise the funds formally raised by the garage sale

8. Safety and Security Update-Eric
 - Eric states that the security team has addressed and ordered the equipment necessary to complete the surveillance needed to record outside and inside activity. They have also received the data/asset evaluation completed by SIM2K that details the security risk of our data and steps that need to be administered in order to create a more secure environment. This has been evaluated by the tech administrators to determine next steps for security.
 - Pam indicates the chains are much easier to work with and they are creating a system of getting them set up daily

9. Communications Director-Sharon
 - Mel has been the communications director for a while now. We should utilize her to get information across to the parish
 - Val will ask her mother, who works in the office, to assist as well

10. J. P. Craine House Development-Sharon

- The J.P. Craine House proposed development seems to have changed the dynamic of St. Monica school and parents' relationships with each other, the parish and the administration.
- As PTO members and representatives of the school, we should be respectful of everyone's opinions-while at school, on social media websites and elsewhere.
- It is my opinion, that we should be open to the views of all parents and direct them to the administration and/or Fr. Todd if they have questions or concerns.
- A website will be developed on the SMS Parish page where parents can seek information and Craine House updates from individuals in support of the development as well as those who oppose it. Mel is developing the link.
- Val met with a couple of other parents and Craine House to serve as liaisons between Craine House and the school. Val is willing to help in whatever way I can to ensure our students and families feel safe and treasured as part of the St. Monica's Community as things develop. She is open to suggestions from everyone to commence mending bridges! In the interim, I suggest as PTO members we forge the way with prayer!

Good of the Cause: Thank you to everyone for participating!

Next Meeting: Joint Meeting with School Commission

Date set for Monday, January 23, 2012-St. Augustine Hall