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# St. Monica School PTO Board Meeting

Tuesday, September 5, 2017

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## Agenda

Call to Order

Prayer

Introductions

Old Business

1. Cookbook update (Kim Brownridge & Michelle Washington)
2. Auction - \$7500 budget for \$18k income
  - a. In need of at least 1 more people that are available during the day to solicit businesses for donations
  - b. Committee had first meeting 8/28
  - c. Theme to be Monica Madness
  - d. Need to make logo
  - e. Event will be similar to last years, tickets will be \$30-35
3. Read-A-Thon - Joe Acklin Chair
  - a. I am making a website portal to log reading minutes and accept donations for each student (Hopefully it will be done, if not, we will use paper and paypal)
  - b. Money raised will go towards buying a school bus

New Business

1. Budget
    - a. Proposed Budget \$45,500 income, \$44,470 expenses
      - i. Move-A-Thon for charity if budget allows
    - b. Gaming Account - \$36,792, working with Eric to free the funds
      - i. \$13,345 belong to the Parish savings account
      - ii. \$23,447 belong to the PTO
  2. Grandfriends Day - 9/29 - Working with Eric on what the event will look like, we are going to give room parents a theme to make a small activity for each class
  3. Trick-or-Trunk - 10/27 - Michelle Washington & Kristen Palmer
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4. Pacers Night - Social Event, we would get discounted tickets at \$15, we can pick the night, if there is interest, a volunteer is needed to chair

### Reports

1. Principal's Report
2. Financial Report
3. Volunteer Coordinator Report
4. PR Report
5. Gifts & Grants Report
6. Corporate Sponsorship Report

## Next Meeting: October 3rd - Library

### Upcoming Events:

- September 1 - Cookbook kickoff
- September 29 - Grandfriends Day

	2017-18		Gain   (Loss)
	Budget	Actual	
<b>Beginning Cash:</b>	\$ 39,611.71		
<b>Less: School Boiler Funds raised 16-17 raffle</b>	\$ 13,345.00		
<b>Less: Reserve Fund</b>	\$ 12,500.00		
<b>Operating Cash:</b>	\$ 13,766.71		
<b>Income:</b>			
<b>For Profit Events</b>			
<b>Auction</b>	\$ 18,000.00		\$ (18,000.00)
<b>Read-A-Thon</b>	\$ 10,000.00		\$ (10,000.00)
<b>Walk-a-Thon (for charity)</b>			\$ -
<b>Trivia Night</b>	\$ 2,300.00		\$ (2,300.00)
<b>Cookbook</b>	\$ 7,500.00		\$ (7,500.00)
<b>Trunk or Treat</b>	\$ 250.00		\$ (250.00)
<b>Other</b>			
<b>Corporate Sponsorships</b>	\$ 7,500.00		\$ (7,500.00)
<b>Dining To Donate</b>	\$ -		\$ -
<b>Catholic Schools Week</b>	\$ -		\$ -

Donations			\$ -
Miscellaneous			\$ -
<b>Total Revenue:</b>	<b>\$ 45,550.00</b>	\$ -	\$ (45,550.00)
<b>Expense:</b>			
<b>School Gifts</b>	\$ -		
Student Awards	\$ 1,200.00		\$ 1,200.00
Teacher Gift	\$ 1,000.00		\$ 1,000.00
Faith Filled Friday Shirts	\$ 4,000.00		\$ 4,000.00
Teacher Appreciation	\$ 1,750.00		\$ 1,750.00
Disability Awareness (JMF Sponsorship)	\$ 2,500.00		\$ 2,500.00
School Bus Fund	\$ 8,000.00		\$ 8,000.00
Dream for the Future	\$ 2,000.00		\$ 2,000.00
Parish Festival Sponsorship	\$ 450.00		
Gifts/Assistance to School	\$ 10,000.00		\$ 10,000.00
<b>Cost of For Profit Events</b>			
Auction	\$ 7,500.00		\$ 7,500.00
Read-A-Thon	\$ 500.00		\$ 500.00
Walk-a-Thon	\$ 1,000.00		\$ 1,000.00
Trivia Night	\$ 750.00		\$ 750.00
Cookbook	\$ 2,070.00		
<b>Social Events (not intended to make \$)</b>			
Trunk or Treat	\$ 250.00		\$ 250.00
Grandfriends Day	\$ 250.00		\$ 250.00
Field Day	\$ -		\$ -
Graduation Reception	\$ -		\$ -
May Crowning Brunch	\$ 300.00		\$ 300.00
Donut Days (2)	\$ 450.00		\$ 450.00
Miscellaneous	\$ 500.00		\$ 500.00
<b>Total Expense:</b>	<b>\$ 44,470.00</b>	\$ -	\$ 44,470.00
<b>Net Income:</b>	<b>\$ 1,080.00</b>	\$ -	<b>\$ (1,080.00)</b>
<b>Ending Cash:</b>	<b>\$ 40,691.71</b>	\$ -	