

St. Monica School Commission Meeting

May 03, 2017 6:30 p.m.

St. Monica School Library

In Attendance: Cara Acklin, Carrie Murphy, Eric Schommer, Gabe Bosslet, Hector Balladares, Jenny Milata, John Finke, Mandy Spitznagle, Mary Sanger, Scovia Kiwanuka

I. Welcome and Prayer

- Welcome 6:36pm
- Prayer led by Gabe

II. Approval of Old Minutes

- Motion to approve April minutes made by Cara, seconded by John, all were in favor, and minutes were approved.

III. Old Business

A. New SC Members for 2017-2018- Gabe

- 4 of the 6 identified individuals responded and submitted their bios
- Motion was made and approved to forward these individual's bios to Father Todd
- Suggestion was made to reach out to former teachers- Gabe to contact recommended former teacher
- Call for more candidates will be posted in bulletin- Gabe to send information for posting

B. Executive Committee selection- Eric

- Process of selection involved looking at the needs and who would be the best fit in that specific role and lead the entire group
- President- Jenny Milata
- Vice President- asked and waiting for response, Eric will email to SC members
- Secretary- Carrie Murphy

C. After-Care Survey Results- Mandy

- Survey link sent in newsletter, twitter, Facebook, and Remind Me
- 47 Responses to survey
- Specific breakdown of the number of responses to each question was reported
- 4 individuals indicated would help in some way moving forward
- Overall survey responses had a positive tone but would've liked more responses from those who actually use after-care weekly. Currently over 90 people use it weekly.
- Suggestions for moving forward were:

- clearly define and communicate what after-care offers
- integrate titles services into after-care
- indicate what programs in after-care have a fee and which ones don't
- possibly involve young adults in some way (ex. Ritter, Brebeuf, Marian, or other students)
- Mandy to provide results summary, report will be shared to the SMS community
- Eric and Leadership team to develop a plan on the different aspects of the after-care program
- Would like to have a listing of after-care activities ready by Ice-Cream social

IV. New Items

- A. SC calendar of agenda/tasks for year- Gabe to email/put in SC drive
- B. School Budget
 - 2017-2018 budget approved
 - Increase in tuition (3%), professional development, and textbooks
 - Subsidy remains the same (428K)
 - Bad debt line item added to school and approved for \$7500
- C. Strategic Planning- Jenny
 - Jenny/Eric to meet
 - SP would focus on the NSBECS (National Standards and Benchmarks for Effective Catholic Elementary and Secondary Schools) domains:
 1. Mission and Catholic Identity
 2. Academic Excellence
 3. Operational Vitality
 4. Governance and Leadership
 - There are 13 Standards with benchmarks underneath the 4 domains.
 - Entire School Commission evaluated in 2015/2016 on whether or not we were meeting these standards using the Rubrics for benchmarks. The rubrics had 1-4 ratings (1 doesn't meet benchmark, 4 exceeds benchmark)
 - Identified 7-8 specific unmet benchmarks that fall under the four domains
 - Jenny/ Eric will have a draft of specific goals for each unmet benchmark
 - SC review of draft will be forthcoming
- D. Meeting day/time- Eric
 - Switch meeting day from 1st Wednesday to 2nd Tuesday of every month for the 2017-2018 year (August 8th 2017)
 - Time remains at 6:30pm-8pm

V. Standing Items

- A. Principal's report- Eric
 - Budgeted 409 students, currently 391 registered for 2017-2018
 - Every grade has 2 classrooms
 - Reaching out to PK4 families with interest forms and will have Kindergarten

advertisement signs next few weeks

- Ms. Hoaglin and Ms. Seibal have followed up with the parishioners with PK4 children
- Teacher/ staff contracts and agreements are under way
- Working diligently on communicating in both English/Spanish

B. Finance- Eric

- Covered in school budget under New items and Principal's report
- Jessica taking active role in parish finance committee, will report detailed finance report to SC quarterly and will email SC president key points after each finance meeting

VI. New Business

- New SC membership candidate callout
- June meeting Gabe to email details
- SIP/ Strategic Plan
- Ice Cream Social SC volunteers
- Student handbook- Cara to email dress code/uniform policy to Eric

VII. Teacher/Staff Appreciation

- Mary Fenchak- Book Fair
- Ms. Rogers, Ms. Shirvinski, Mr. Heimann- Bradford Woods 6th grade trip
- Mrs. Heimann, Ms. Osburn, Ms. Goldsberry, Ms. Seibal, Ms. Hoaglin- Math pentathlon competitions
- Ms. Hammer, Ms. Goldsbery, Maria Pimentel-Gannon, and Ms. Mary Thomas-Day- 1st Communion
- Gabe thanked Mr. Schommer and the executive committee for all the work throughout the year

VIII. Closing Prayer- Led by Jenny, 8:00pm

Next official meeting 8/8/2017 6:30pm in School Library